

# AURORA RURAL FIRE PROTECTION DISTRICT

## Board of Directors Meeting

Wednesday, August 19, 2020 at 7 pm

Station 900 Aurora, Oregon & via Video Conference  
Public attendance and participation via Telephonic access

### ATTENDANCE

Fire Chief Joshua Williams  
 Director Greg Leo  
 Director Bobby Meyer  
 Operations Chief Greg Dyke

Director Daroll Nicholson  
 Director Fred Hartley  
 Director Paul Ranta  
 Admin Assistant Emily Murphy

### CALL TO ORDER

The Regular Board of Directors Meeting was called to order at 7:10 pm by President Daroll Nicholson, due to technical delay getting Director Hartley contacted via phone to join the meeting. Pledge of Allegiance performed.

### ROLL CALL – taken by Admin. Assistant, Emily Murphy

Director	In attendance
Hartley	Present
Leo	Not present
Meyer	Present
Nicholson	Present
Ranta	Present

**Welcome Message** – President Nicholson took a moment to explain his expectations for starting on time for the meetings. He also stated that he'd like each person interested in speaking to please raise a hand or, if attending via phone, state your name and wait to be called on to speak so each person can be recognized and everyone can give their full attention and respect to whomever is talking. He would like everyone on the board to be respectful to each other and to the AFD staff, as well as to the members of the community.

**ADDITIONS/DELETIONS TO AGENDA** – Chief Williams stated there had been a letter of resignation submitted so he proposed it be added to New Business, and there would need to be an additional item of a 'Board Vacancy Announcement' added as well. President Nicholson agreed to include those items at that point during the meeting.

### CONSENT AGENDA

**A motion was made by Director Meyer to approve the consent agenda for the month of July. The motion was seconded by Director Ranta.**

Discussion: Director Hartley stated that he could not hear due to technological difficulties so he could not accept the minutes from the previous meeting. Chief Williams discussed that the opportunity to have resolved that issue would have been during the meeting, calling for a recess to fix the issue or asking to stop and reschedule, neither of which were requested. The meeting had continued and the complaints post-meeting cannot overturn the results of the process that

was properly followed. President Nicholson stated that a note will be made of the concerns, but the minutes taken were a true account of the meeting and the majority have accepted them, so we should move forward at this point.

**Roll call vote to accept the Consent Agenda:**

<b>Director</b>	<b>Recorded Vote</b>
Hartley	No
Leo	Excused
Meyer	Yes
Nicholson	Yes
Ranta	Yes
<b>Result: 3 – 1, Consent Agenda passed</b>	

**DISTRICT 63 FIREFIGHTERS REPORT (*Firefighter President*)** – Nathan Severson submitted his report verbally via phone. He just wanted to remind everyone of the upcoming District 63 Firefighters Association Annual Picnic on Sunday, August 30<sup>th</sup> at 1 pm at Station 900 in Aurora. Director Meyer added his thanks to the Association for their donation of t-shirts to the Aurora Historical Society.

**PUBLIC COMMENT / CORRESPONDENCE AND/OR QUESTIONS** – Waited a minute for anyone via telephone to comment. There were no comments.

**OPERATIONAL REPORTS** – All reports provided in the board packet.

- **Chief Williams** – One addition regarding the structure fire at Century Meadows: He wanted to note that it was the first one using the new dispatch center. Communication between TVF&R, Hubbard Fire, and Aurora went really well.

**OLD BUSINESS**

- **CCOM update** – Chief stated that the radio communication has really improved. Everyone is happy with the quality; he has consistently heard the comment that every week it gets better and better. Were working multiple channels during the fire, which is a great advantage to the fire district. The financial commitment to get set up properly has cost some money, but it means that our people get to go home safely. When toned out for a call, we have a screen that shows us what we are being called to, a voice telling us what is going on, and a map that comes up to show us where to go. Proud of where things are going. CCOM has been good and they're very receptive. We still appreciate all the years and efforts with Metcom, as they gave us the best of what they had.
- **Ehlen Rd. update** – Fencing has gone up. Finishing has been delayed a little, but it's coming together and the gate will be installed soon. We will have solar power with remotes and punch codes for the gate. Lots of training already going on there. Reserve fund has been budgeted for continuation of additions to the training area. Modular towers are being looked at as an option. Chief then asked for questions.

President Nicholson asked about the money left for the Ehlen Rd. project and Chief confirmed that \$400k had been spent so far for the road and asphalt, in order for it to be strong enough to handle the engine. A total of \$270k is left in the reserve budget.

President Nicholson also asked if there had been any issues within our district regarding the protesting that has been going on in Portland. Chief said no, we have not had those issues here and we will not send our people into any type of riot situation.

Quick status check – Chief wanted to check and make sure each board member was still able to hear everything okay. Everyone agreed they could hear. The meeting continued...

- **Hiring update** – This has been a long and tedious process, but we finally have our 3 offers that have been made and they've accepted. Background checks and physicals have been completed/passed. Start date is Tuesday, September 1<sup>st</sup> for 3 new full-time firefighters. Hoping to introduce them to everyone at the next Board Meeting. Once academy (approximately 2 weeks at the station) is completed, they will go to shift work. There will then be a combination of Lieutenants and FF's on shifts along with the Resident Students. Daytime staff and volunteers will supplement as needed. Chief expressed his excitement to finally have that happen. There were no questions.

## **NEW BUSINESS**

- **Addition – Board Resignation**

Chief Williams stated that a resignation was received this morning at 11:30 this morning and asked to be accepted immediately. Chief recommends making a motion to accept the resignation.

**Director Meyer moved to accept the resignation of Director Greg Leo, effective immediately. The motion was seconded by Director Ranta.**

### **Roll call vote for accepting the resignation of Greg Leo:**

<b>Director</b>	<b>Recorded Vote</b>
Hartley	No
Leo	Not present
Meyer	Yes
Nicholson	Yes
Ranta	Yes
<b>Result: 3 – 1, Motion to accept resignation passed</b>	

- **Addition – Board Vacancy**

Chief stated that with the resignation accepted, comes a vacancy on the board. In the past, the positions are filled with a process of advertising for around 20 days requesting a 'Letter of Interest' to present to the BOD, then Board can then have interviews at the next board meeting. Advertisements will be in the local papers, on the AFD website, and also on the District's social media. Information to be received by September 10<sup>th</sup>, and then those will go out to the board to review. Zoom or Google interviews will then follow with appointments. The person chosen will fill the vacancy immediately for the remainder of the term.

**Director Meyer moved to allow the Fire Chief to advertise for a replacement for the board vacancy, according to the process provided. The motion was seconded by Director Ranta.**

President asked for discussion; there was none.

**Roll call vote for allowing the Chief to advertise for the board vacancy:**

Director	Recorded Vote
Hartley	Yes
Meyer	Yes
Nicholson	Yes
Ranta	Yes
<b>Result: 4– 0, Motion to advertise the open board position passed unanimously</b>	

**Motion by Director Meyer to Adjourn the meeting. Director Ranta seconded the motion. All were in favor of adjourning the meeting.**

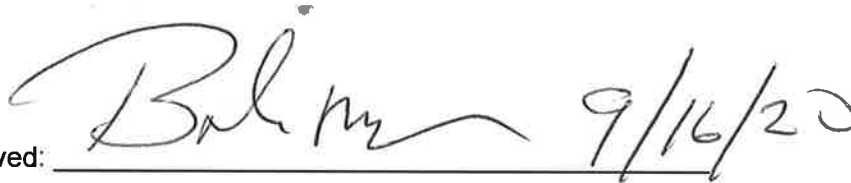
**NEXT REGULAR BOARD MEETING:** Date: Wednesday, August 19, 2020

Time: 7:00 pm

**\*\*Video/Telephonic Conference Meeting\*\***

**ADJOURNMENT:** Meeting adjourned at 7:48 pm.

Approved: \_\_\_\_\_



*Bobby Meyer, Board Secretary/Treasurer*